



PROCUREMENT AND SUPPLY CHAIN MANAGEMENT

E-Procurement: Implementation and Management

Course code: PSCM-015

SPARK TRAINING

Professional training courses for leaders, specialists, and organizations seeking practical capability development.

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— Workshop Overview

E-procurement systems help organizations improve purchasing efficiency, reduce costs, increase transparency, and strengthen supplier management. Digital procurement processes can streamline sourcing, approvals, contract management, and reporting while reducing manual errors and compliance risks. This course provides participants with practical tools to plan, implement, manage, and optimize e-procurement systems for sustainable value creation.

Why Attend

This course uses an interactive and practical approach through presentations, case studies, system demonstrations, group discussions, implementation workshops, process mapping exercises, and real workplace examples.

Who Should Attend

Procurement Professionals
Supply Chain Managers
Purchasing Officers
Contract Managers
Finance Staff
Digital Transformation Teams
Anyone involved in procurement modernization

— Learning Objectives

- Understand the principles and benefits of e-procurement
- Compare traditional and digital procurement models
- Plan successful e-procurement implementation projects
- Improve sourcing, purchasing, and supplier workflows
- Strengthen controls, compliance, and transparency
- Use procurement data for reporting and decision-making
- Manage supplier relationships through digital platforms
- Optimize e-procurement systems for continuous improvement

Course Outline

DAY
1

Foundations of E-Procurement

- Definition and evolution of e-procurement
- Benefits of digital procurement systems
- Comparing manual and automated procurement processes
- Key modules of e-procurement platforms
- Purchase requisition to payment cycle overview
- Governance and transparency in digital procurement
- Current trends in procurement technology

DAY
2

Planning and Implementing E-Procurement Systems

- Assessing procurement readiness for digital change
- Building the business case for e-procurement
- Defining system requirements and objectives
- Vendor evaluation and solution selection
- Project planning, timelines, and stakeholder roles
- Managing implementation risks and challenges
- Change management and user adoption strategies

DAY
3

Digital Sourcing and Supplier Management

- Electronic tendering and online bidding processes
- Supplier registration and qualification systems
- Supplier performance monitoring tools
- Contract lifecycle management through digital platforms
- Collaboration and communication with suppliers
- Managing supplier risk and compliance digitally
- Exercise: Design a supplier scorecard

DAY
4

Controls, Compliance, and Performance Reporting

- Approval workflows and segregation of duties
- Audit trails and procurement transparency
- Regulatory compliance and policy controls
- Spend analysis and purchasing trends
- KPI dashboards for procurement performance

- Reducing maverick spend and process leakage
- Exercise: Review procurement KPI reports

DAY
5

Optimisation and Future of E-Procurement

- Continuous improvement of procurement systems
- Integrating e-procurement with ERP and finance systems

- AI, automation, and predictive analytics in procurement
- Cybersecurity and data protection considerations
- Building long-term digital procurement capability
- Final case study: E-procurement improvement roadmap
- Course review and action planning

— Upcoming Classroom Dates

DATE	LOCATION	FEE
5 - 9 October 2026	Amsterdam - Netherlands	€2,100
12 - 16 October 2026	London - United Kingdom	€2,125
9 - 13 November 2026	Kuala Lumpur - Malaysia	€1,400
16 - 20 November 2026	Amsterdam - Netherlands	€2,125
7 - 11 December 2026	London - United Kingdom	€1,925
14 - 18 December 2026	Barcelona - Spain	€2,125
21 - 25 December 2026	London - United Kingdom	€1,925
4 - 8 January 2027	London - United Kingdom	€2,100

— Certificate and Registration

Participants who attend and complete the full programme receive a SPARK Training Certificate of Completion. For registration, in-house delivery, or availability questions, contact info@sparktraining.eu or +31 85 115 0004.