



HUMAN RESOURCES AND TRAINING

HRD Corporation Train the Trainer Certification

Course code: HRT-077



SPARK TRAINING

Professional training courses for leaders, specialists, and organizations seeking practical capability development.

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— Workshop Overview

- Gain internationally recognized certification as a professional trainer.
- Enhance your ability to design and deliver effective training programs.
- Develop practical facilitation and presentation skills.
- Increase your value to your organization and advance your HRD career.

Why Attend

- Interactive workshops and group activities.
- Real-life case studies and role-playing exercises.
- Hands-on practice sessions with feedback.
- Structured presentations and peer evaluations.

Who Should Attend

HR professionals involved in training and development.

Aspiring and current trainers seeking certification.

Supervisors and managers responsible for staff training.

Learning and development specialists.

— Learning Objectives

- Understand adult learning principles and their application.
- Design engaging and outcome-driven training programs.
- Deliver training sessions with confidence and professionalism.
- Utilize assessment tools to measure training effectiveness.
- Demonstrate best practices in training facilitation.

Course Outline

DAY
1

Introduction to Training and Adult Learning

- Overview of HRD Corporation certification requirements.
- Principles of adult learning and motivation.
- Roles and competencies of an effective trainer.
- Identifying training needs in the organization.

DAY
2

Training Program Design and Development

- Setting clear training objectives and outcomes.
- Structuring content for maximum engagement.
- Developing training materials and resources.
- Incorporating instructional methods and activities.

DAY
3

Effective Training Delivery Techniques

- Presentation skills for trainers.
- Facilitation techniques for group learning.
- Managing different learner types and group dynamics.
- Handling questions and challenging participants.

DAY
4

Assessment and Evaluation of Training

- Methods for assessing learner progress.
- Tools for evaluating training effectiveness.
- Gathering and using participant feedback.
- Continuous improvement in training delivery.

DAY
5

Practical Assessment and Certification

- Preparation for certification assessment.
- Delivering a practice training session.
- Receiving structured feedback from peers and instructors.
- Final certification review and next steps.

— Upcoming Classroom Dates

Schedule available on request. Contact SPARK Training for current dates, locations, and fees.

— Certificate and Registration

Participants who attend and complete the full programme receive a SPARK Training Certificate of Completion. For registration, in-house delivery, or availability questions, contact info@sparktraining.eu or +31 85 115 0004.